CONTENTS

• Program Management Overview
• Green Light Plan Program Review
• Program Implementation
• Program Report Card
• Recent Program Activity
WHAT IS A PROGRAM?
A PROGRAM is a group of related projects managed together to obtain specific benefits and controls that would not likely occur if these projects were managed individually.
PROGRAM MANAGEMENT is focused on achieving the strategic objectives and benefits of the integrated program.
TYPES OF PROGRAMS

• Federal
• State
• Municipal
• Educational
• Industrial
• Other Facilities
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• State
• Municipal
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PROGRAM CHARACTERISTICS

- Size
- Expected Duration
- Complexity
- Fund Source(s)
- Programmed
- In Response to Natural Disasters
DEFINE YOUR ROLE

- Prime Consultant
- Joint Venture
- Sub-Consultant
PRIME CONSULTANT

• Are You Willing to Go the Distance?
• Do You Have the Right Staff?
• How is Your Relationship with Client?
• Evaluate Your Strengths/Weaknesses
• Teaming Opportunities
• Face Fierce Competition
JOINT-VENTURE

• Compatible Firms
• Share Common Goals
• Share the Liability
• Evaluate Strengths/Weaknesses
• Teaming Opportunities
• Take Close Look at Resources
SUB-CONSULTANT

- Promote Your Expertise
- Set Yourself Apart
- Initiate Dialogue with Primes
- Be Committed to the Team
RFQ RESPONSE

- Treat Like a Project
- Assign a Point Person
- Clearly Define R&R’s to Team
- Encourage Team Member Ownership
- Plan on Making a Presentation
- Anticipate Panel Questions
- Be Committed
- Be Factual
CONTRACTING

• Varying Fee Requirements
• Align Scope and Fee
• Plan for Changes in Scope
• Build in Flexibility
• FTE’s vs. Planned Work Program
• Current Audit on File
INFORMATION MANAGEMENT

• Establish Communication Protocols
• Establish File Structure/Standards
• Establish a Vault/Audit System
• Develop Database
• Develop Web-Based Management Functions
### Current Management Assignments requiring CUSTOM database and website

<table>
<thead>
<tr>
<th>CSRS Managed Program</th>
<th>Program Value</th>
<th>Database</th>
<th>Website</th>
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<tr>
<td>The Green Light Plan</td>
<td>$600M</td>
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<td>Louisiana Department of Natural Resources Coastal Impact</td>
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PROGRAMMING

- Assessments
- Concept Plans
- Master Budget and Schedule
- Prioritizations
- Fund Source
- Flexible/Conflict Detection
PROGRAMMING

- Process and Procedures
- Management Manuals
- Review Personnel
- Monitor Results (1/5\textsuperscript{th} Rule)
- Begin Audit Process
- Report, Report, Report
BUDGET TOOLS

• National Data
• Local Bid Results
• Local AGC
• Suggest a Bid Price Database
• Monitor Other Influences
• Letting Strategy
DESIGN

- Selections
- Contracting
- Project Level Budget and Schedule
- Project Reviews
- Project Audits
- Agency Involvement
- Permits
CONSTRUCTION

• Final QA/QC
• Bid Document Preparation
• Funding Authorization/Encumbrance
• Bid Review
• Construction Involvement
• Agency Involvement
VALUE MANAGEMENT

- How Can We Improve the Program?
- More Opportunity for Change
- Evaluate Benefits to Costs
- Seek Client Approval
- Implement Change Swiftly
PROGRAM MANAGEMENT RECAP
• Fully Understand the Program
• Assemble Most Qualified Team
• Be Committed to the Program
• Keep Your Head Above the Clouds
• Communicate